

## UM ORSP Proposal Narrative Review Request Form

PI Name: _____	UM or UMMC: _____
PI E-mail: _____	PI Department: _____
PI Signature: _____	Date of Request: _____
Sponsor: _____	Sponsor Deadline: _____
Discipline: _____	Total Est. Budget: _____
Keywords: _____	
Funding Op & URL: _____	

Requested Services (check all that apply)	Advanced Notice <sup>1</sup>	Turnaround Time <sup>2</sup>	Cost	
ORSP Enhanced Review (non-technical)	1 to 2 weeks	1 week	\$ 0	
TIG Disciplinary Expert Review	1 to 2 weeks	1 week	\$ 750	
ORSP Enhanced Review plus TIG Disciplinary Expert Review	1 to 2 weeks	1 to weeks	\$ 750	
TIG Internal Review Only (non-technical)	1 to 2 months	1 week per iteration	\$ 4,000	
TIG Internal Review w/Revisions (non-technical)	1 to 2 months	1 week per iteration	\$ 5,000	
TIG Internal Review Only plus Disciplinary Expert Review	1 to 2 months	1 week per iteration	\$ 4,750	
TIG Internal Review w/Revisions plus Disciplinary Expert Review	1 to 2 months	1 week per iteration	\$ 5,750	
<b>TOTAL COST</b>				

### Requested ORSP Enhanced Review Services (check all that apply)

Project Summary/Abstract	Grammar/Punctuation Edits	
Project Description/ Research Plan	American English Stylistic Edits (for non-native English speakers)	
Education Plan	Readability/Clarity/Effect	
Broader Impacts	Responsiveness to Program Guidelines	
Reference to UM Resources or Infrastructure	Use of Active Voice	
Other – Please Specify:		

**Comments:** \_\_\_\_\_

<sup>1</sup> Advanced Notice refers to the typical advanced notice requested that a review is needed—the lead time before the proposal draft is actually submitted for review. In some cases, reviews can be scheduled with less notice, but more advanced notice will generally lead to better results.

<sup>2</sup> Turnaround Time is the expected time it will take to complete and return a review once the draft proposal has been received, assuming that sufficient Advance Notice was given.

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**Financial Contributions/Requests for TIG Review Services**

**If PI is Contributing \$\$**

PI \$\$ Contribution: \_\_\_\_\_  
PI Account Number: \_\_\_\_\_ PI Initials: \_\_\_\_\_  
Contribution FY: \_\_\_\_\_

**If Flagship Constellations Contribution is Requested:**

Primarily Associated Constellation (BW, CW, DR): \_\_\_\_\_  
Related Constellations (BW, CW, DR): \_\_\_\_\_  
\$\$ Contribution Requested from Constellations: \_\_\_\_\_  
Constellation Lead Name: \_\_\_\_\_  
Constellation Lead Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Constellation Lead Name: \_\_\_\_\_  
Additional Constellation Lead Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Constellation Lead Name: \_\_\_\_\_  
Additional Constellation Lead Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If Department or Center Contribution is Requested/Provided:**

Department or Center \$\$ Contribution: \_\_\_\_\_  
Departmental Account Number: \_\_\_\_\_  
Which FY should the contribution be taken: \_\_\_\_\_  
Chair or Director Name: \_\_\_\_\_  
Chair or Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If School or College is Contribution is Requested/Provided:**

School or College \$\$ Contribution: \_\_\_\_\_  
School or College Account Number: \_\_\_\_\_  
Which FY should the contribution be taken: \_\_\_\_\_  
School or College Name: \_\_\_\_\_  
School or College Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ORSP Information:**

Date Request Received by ORSP: \_\_\_\_\_  
Date Request Approved by ORSP: \_\_\_\_\_ ORSP Approver Initials: \_\_\_\_\_

ORSP or FC \$\$ Contribution: \_\_\_\_\_  
ORSP Authorized Signature: \_\_\_\_\_