**Student Class Project Application** 1

**Complete this form and turn it in to your instructor**

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| --- | --- |
| **Student’s Name**  | **Course**  |
| **Instructor**  | **Date**  |
| **Project Title**  |
| **1. Project Description** (give purpose, research design, and general overview of study) |
| **2. Research Procedures** (list what participants will be asked to do or what information you will collect and how you will collect it) |
| **3. Materials** (describe all informal or formal instruments that will be given) |
| **4. Interview Protocol** (list questions and write what you will say to introduce your project) |
| **5. Confidentiality/Anonymity** (say how you will either eliminate your knowledge of individual results or protect individual results from others; e.g., by using aggregate data, pseudonyms, procedures for removing all traceable identifiers from data, sealed envelopes, etc.) |
| **6. Certifications** (initial in the box beside each of the following statements to indicate compliance) |
|  |  | **My study will involve only voluntary participants.** |
|  |  | **My study will involve only “minimal risk.” 2** |
|  |  | **My study is NOT part of an Honors/Master’s Thesis or Doctoral Dissertation.** |
|  |  | **I will NOT publish results of this project or present them at a professional meeting.** |
|  |  | **I will follow all local public school and school district policies.** |
|  |  | **I will obtain informed consent from all participants (and assent from children). 3** |
|  |  | **I will obtain authorization from every institution involved in this project.** |
|  |  | **I will review online training materials on research ethics and successfully complete the quiz at** [**https://www.research.olemiss.edu/ACITI/**](https://www.research.olemiss.edu/ACITI/)**.** |
|  |  | if your project involves children: |
|  |  | **My study meets the standards of the Exception for Minors below. 4** |
|  |  |
| **Student’s Signature (type name here)**  | **Date**  |
| **Instructor’s Signature (Type Name Here)**  | **Date**  |

**1** See ***Policy and Procedures for Waiver of IRB Application for Class Projects*** [go to www.research.olemiss.edu/irb-forms and click on “Class Projects forms.”

**2** “Minimal risk” is when “the probability and magnitude of harm or discomfort in the research are not greater in and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.” [45 CFR 46.102(i)]

**3** The IRB requires consent for interview research when individuals are targeted as subjects. Phone interviewers should use a phone script to obtain verbal consent. Mailed surveys should be accompanied by a cover letter that contains all the necessary information for informed consent. See sample consent and assent forms for class projects below. Observation of public behavior does not require informed consent.

**4** **Exception Permitting Minors in Class Research:** Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as: research on regular and special edu­cation instructional strategies, or research on the effectiveness of, or the comparison among, instructional techniques, curricula, or classroom management methods.