Collaborative Institutional Training Initiative (CITI) Instructions Research Administrators

To enroll in and access the appropriate training modules, proceed with the following steps:

1. Go to the Collaborative Institutional Training Initiative website (<u>www.citiprogram.org</u>).



Research Ethics and Compliance Training

- a. For **new** users, click on **"Register,"** Continue to Step 2 (below).
- b. For existing users:
 - i. Log in with your user name and password
 - ii. Choose University of Mississippi Oxford Courses
- iii. Choose "Add a Course "
- 2. Select your Organizational Affiliation (University of Mississippi Oxford), agree to Terms of Service, affirm your affiliation with UM, and click "Continue to Create Your CITI Program Username/Password."

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	LOG IN	LOG IN THROUGH MY INST	TUTION	REGISTER		
CITI - Learne	er Registration					
Steps: 1 2	2 3 4 5 6 7					
Select Your	Organization Affilia	tion				
To find your o University of this usernam	organization, enter its of Mississippi - Oxford Mississippi - Oxford o ne and password in ste o the <u>Terms of Servici</u> nat I am an affiliate of	nly allows the use of a CITI Program (m the list of choi isername/passw	ord for access. You will create		
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- 3. Enter your personal member information in Steps 2-4 and click Complete Registration
- 4. Answer the CE question and click "Submit."
- 5. Enter required information to affiliate with University of Mississippi Oxford
- 6. Select courses to take
- 7. Click on "Complete Registration" or "Next" to begin your training modules.

IIS	question is required. Choose all that apply.
	BASIC Human Research Course
	REFRESHER Human Research Course In order to receive credit for completing a refresher course you must have already completed an approved CITI basic course or have been directed to take the refresher course. If you are not approved to take the refresher course you will have to
	complete the basic course.
	Public Health Research
	Responsible Conduct of Research courses only.
	Conflict of Interest (COI)
	Good Clinical Practice (GCP)
	Information Privacy and Security (IPS)
	Animal Care and Use
	Export Compliance
	Laboratory Chemical Safety
	Biosafety and Biosecurity (BSS)