Date

Name (Institutional Executive Officer)

University __________________________

Address

Re: Request for approval to establish a financial interest in the private entity,
   __Name of company__

Dear (Institutional Executive Officer):

1. Application is hereby made for permission to establish and maintain a material financial interest in a private entity, __Name of company__, which has, or will, provide or receive equipment, material, supplies, and/or services in connection with the University. The financial interest and the activities that I/we or the private entity will engage in are in connection with the university in order to facilitate the transfer of technology developed by me/us from the university to private enterprises for economic development.

   a) The private entity and my/our interest in it are described as follows:
      i. Name of the private entity;
      ii. Type of entity (corporation, partnership, sole proprietor, etc.);
      iii. Major participants;
      iv. Particulars pertaining to the use of intellectual property rights (as described in the act) developed by the applicant(s); and
      v. Proposed connection of the private entity to the university

   b) Particulars of the undertaking or enterprise are described as follows:
      i. Statement of what technological innovations (as described in the Act) are to be involved; and
      ii. Description of the use of intellectual property by the university or applicant(s).

   c) Benefits to the economy of the State are described as follows:
      i. Job creation potential;
      ii. Addition to the gross state product;
      iii. Spin-off industries or services to be affected; and
      iv. Any other benefits to the State’s economy.
d) My/Our activities with the private entity are described as follows:
   i. Statement of the number of hours which will be dedicated to this activity on a weekly or monthly basis;
   ii. Description of how potential conflicts with the applicant’s university work-load will be avoided or minimized; and
   iii. Description of any impact such activities will have upon other university research application for other research projects, public service, or instructional activities at the university.

e) State whether there are any known:
   i. state statutes, rules, regulations, or policies; and/or whether
   ii. there are any known federal rules, regulations, statutes, or policies which would be contravened by the interests or activities sought in this application.

2. I/We hereby certify that to my/our knowledge my/our interest in, or benefit from the private entity, or the activities it or I/we will be engaged in will not adversely affect any substantial state interest.

Please review the application, and forward it with a written statement of your findings and recommendation for approval to the Mississippi University Research Authority; 3825 Ridgewood Road; Jackson, MS 39211.

Sincerely,

________________________

Signature of Applicant(s)

Title of Applicant(s)