IACUC: Standard Operating Procedures Full Committee Review Process

Full IACUC convenes (A quorum must be present)

IACUC conducts Full-Committee Review

IACUC Approves SOP

- IACUC staff obtains Chair and AV signatures
- IACUC staff sends approval letter to author(s)
- IACUC staff places copy of notice and letter in SOP folder and logs in database

IACUC Requests Modifications

- IACUC staff notifies author(s) (Staff continues to work w/ PI until SOP is complete)
- IACUC staff places copy of notice in SOP folder
- Author(s) submits revised SOP electronically to askiacuc@olemiss.edu, and signed copy by fax to x7577 or hand delivery to IACUC office, 100 Barr Hall
- IACUC staff sends revised SOP to Chair and AV
- Chair and AV certify requested modifications are addressed
- Modifications are not completed as requested
- IACUC staff places copy of notice and letter in SOP folder, and logs in database
- If modifications are addressed as requested, Chair &/or AV notify IACUC staff
- IACUC staff obtains Chair and AV signatures on revised SOP
- IACUC staff sends approval letter to author(s)

IACUC Rejects SOP

- IACUC staff sends non-approval letter to author
- IACUC staff places copy of notice and letter in SOP folder and files in cabinet